

Record of Controlled Substances (II-V) Stock Solution (Equithesin) Usage Log Administered/Dispensed

One log sheet must be completed for each container of stock solution

PI's Name:	CSUA# :	Preparer's Name:	Date mixed:	Container type and volume (e.g. Plastic tubes or screw cap vial, 50 ml):	Container ID # (assigned by lab):	Equithesin/Solution Expiration date (assigned by lab):
Amount of powder used: (e.g. Pentobarbital)			Lot # from original:		Expiration Date:	
Amount of powder used: (e.g. Chloral Hydrate)			Lot # from original:		Expiration Date:	
Amount of powder/liquid used: (e.g. other)			Lot # from original:		Expiration Date:	
Final Concentration of new stock: (e.g 10 mg/mL)					Final Volume: (e.g 100ml)	

	Date	Animal or In vitro	Authorized Personnel Name	Authorized Personnel Signature	Amount removed (units) from stock solution i.e 100 mg, 100 mL	Balance (units)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

If this controlled substance is no longer needed, submit pick-up request via www.ehs.uci.edu/ controlled substance.

- You must keep the original log sheet(s) in your files for 3 years either from the date of disposal or date of complete use. **Retain until:** _____
- When this controlled substance is completely used up, request disposal of empty bottles at <https://www.ehs.uci.edu/apps/waste/controlsub/cscollect.jsp> and have copies of the log sheet available.
- All controlled substances and usage log sheets must be kept adequately secured in a proper drawer or safe.
- Any log discrepancies, suspected misuse or theft of controlled substances must be reported immediately to EH&S 949-824-6200.
- Ensure Schedule II controlled substance inventory and records are maintained separately from Schedule III – V controlled substances.